

Meeting of the Board of Trustees
Of Guernsey Memorial Library

Date: Nov. 10,2011

Time:7:00

Present: Trustees: D Jennings, K Darrah, J Jensch, B Collins

Director: S Wiggins

Treasurer: W Burdick

Guests: L Mealing, A Mealing

Review of minutes:

J Jensch moved to approve the minutes of the Oct meeting, second, D Jennings, all aye, approved

J Jensch moved to approve the minutes of the special meeting Nov. 2, 2011 to compile a package of materials for present and future Board members, second, K Darrah, all aye, approved

Treasurer's Report: After review:

J Jensch moved to approve the Treasurer's Reports of July 2011, Aug. 2011, Sept 2011, K Darrah second, all aye, approved

Library Director's Report: See attached report

Motion by J Jensch, second B Collins to approve Unique Mgmt contract for flat fee, all aye, approved

Motion by B Collins, second J Jensch to purchase Gale Database for reference for \$2750 plus a yearly

Fee of \$250. All aye, approved

Old Business:

Computer use time: Motion J Jensch, second D Jennings, use guest pass to extend time when available, update language, J Jensch will e-mail to Sarah, all aye, approved

Use of park: K Darrah presented policy to be attached to the meeting room policy (see attached). Motion J Jensch, second D Jennings, all aye, approved.

Flooring: Testing shows asbestos present, decision to encapsulate rather than remove. Obtain 3 quotes and move forward to fix the floor.

Use of \$600,000 bequest: Discussion of ideas from community, patrons, Board, staff—use for smaller projects; seed money for later expansion; enlarge children's area, reading area, computer area and

computers; improve/utilize meeting room; etc. Wendy will contact M Scheer at NBT to protect and maximize money until we use it.

Health Insurance: Board will continue to offer the same plan as the School District.

New Business:

Board accepts, with regret, the resignation of A Doliver due to family considerations.

Motion by D Jennings, second J Jensch to appoint Leah Mealing to the seat of A Doliver. She will serve until the next election in May, at which time she will be required to run for election. All aye, approved.

Moved to go into executive session at 9:03 to discuss a particular person or persons by K Darrah, second J Jensch, all aye, approved.

Moved to come out of executive session and adjourn at 9:08 by K Darrah, second B Collins, all aye, approved.

Kathleen Daw