

**Meeting of the Board of Trustees  
of Guernsey Memorial Library**

**Date:** Thursday, January 13, 2011

**Time:** 7:00 pm

**Present:**

- **Trustees:**  
Kathy Darrah, Barbara Collins, Amy Doliver, David Jennings,  
Brendan Burchill
- **Absent:** All trustees are present
- **Library Director:** Sarah Wiggins
- **Treasurer:** Wendy Wright
- **Guest(s):** Kim Hazen (Children's Librarian), Gail  
Merian(Member of the Archeology Club)

**Tonight's meeting started at 7:08 pm.**

**Review of Minutes of Previous Meetings:**

- David Jennings made a motion to accept the minutes of the  
December 9, 2010 meeting.
- Kathy Darrah seconded the motion.
- Motion carried
- All present voted for

There were no other meetings in the month of December.

**Treasurer's Report:**

Budget vote to transfer \$400 from general supplies to L7410-200 equipment  
requested by library director.

- Brendan Burchill made a motion to accept the budget transfer from  
general supplies to L7410-200 equipment
- Kathy Darrah seconded the motion
- Motion carried
- All present voted for

Treasurer, Wendy Wright, presented each trustee with a copy of November and December's treasurer's report. A few moments were given for the trustees to review the reports.

- David Jennings made a motion to accept the November and December treasurer's report.
- Amy Doliver seconded the motion
- Motion carried
- All present voted for

### **Finance Committee Report:**

Bills were reviewed by David Jennings on 12/16/10 and 12/30/10, nothing unusual was noted.

- Kathy Darrah made a motion to accept the finance committee's report.
- Brendan Burchill seconded the motion
- Motion carried
- All present voted for

### **Monthly Library Report:** See attached report.

- Presentation by Kim Hazen (Children's Library)
- Board approval of the 2011-2012 Library Closed dates
- Discussion of Safe Child Policy
- Discussion of Local History User Agreement and Registration Form
- Library employee and Archeology Club Member, Gail Merian, presented the library with a gift of an American Artifact Collection CD and a gift of money in the amount of \$40.00 to be used towards the purchase of Microsoft Access 2007 for the Local History Room

### **Approval of the Buell Collection Policy :**

- Brendan Burchill made a motion to accept the Buell Collection Policy
- Kathy Darrah seconded the motion
- Motion carried
- All present voted for

**Executive Session:**

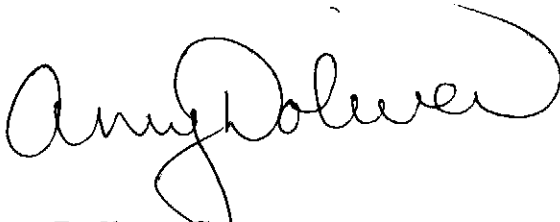
At 9:37 pm the board decided to go into executive session to discuss a specific person or persons.

- Kathy Darrah made the motion to move the meeting into executive session.
- David Jennings seconded the motion
- Motion carried
- All present voted for

**Adjournment:**

- Kathy Darrah made the motion for the board to come out of executive and adjourn at 9:49 pm.
- David Jennings seconded the motion.
- Motion carried
- All present voted for

**Respectfully Submitted,**

A handwritten signature in cursive script, appearing to read "Amy Doliver". The signature is written in black ink and is positioned above the printed name.

**Amy Doliver, Secretary**

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